

# FIN 320 Financial Management

## Syllabus

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*Please read the syllabus carefully. Although the syllabus is not a contract, it can be binding in student appeal proceedings and may even be used in the legal process. By enrolling in the course, students automatically agree to comply with the terms outlined in the syllabus. Changes to the syllabus may occur during the semester, and students are responsible for attending lectures, staying updated on course progress, and noting any modifications. The instructor reserves the right to interpret, amend, and adjust the syllabus and grading structure as needed.*

## 1 Administrative Information

*This is a fully online asynchronous course. There are no scheduled live sessions. All course materials, including lectures, assignments, and exams, will be accessible through the Canvas learning management system.*

Table 1: Meeting Time and Location

Class	Days & Time	Room
FIN 320-59 (22265)	Asynchronous	Online

Table 2: Exam Schedule

Exam	Date & Time	Room
Exam I	Sat. 2/21/2026	10:00AM-11:50AM Synchronous
Exam II	3/23-3/29/2026	Asynchronous
Exam III	Sat. 4/25/2026	10:00AM-11:50AM Synchronous
Comprehensive Final	Sat. 5/16/2026 10:00AM-11:50AM	<b>In Person</b>

Table 3: Walk-in Office Hours

Days & Time	Room
TuTh 2:30PM - 3:30PM	SGMH 5158 & Zoom <a href="https://fullerton.zoom.us/j/81528172245">https://fullerton.zoom.us/j/81528172245</a>

## 2 Course Description

Using a lecture and discussion teaching format, this course provides a background in the concepts, processes and institutions in the financing of business enterprises. Topics covered include financial statement analysis; interest rates and valuing cash flows (time value of money; valuing stocks and bonds); investment decision rules and capital budgeting; risk and return (CAPM) and cost of capital; and international corporate finance.

## 3 Pre/Co-requisites

- Prerequisite: ACCTG 201A
- Co-requisite: ISDS 361A, BUAD 301

Students are assumed to have mastered basic accounting. Quick tests:

1. What are assets and liabilities?
2. What are the income statement and balance sheet?

Students are also assumed to have mastered basic calculus so that we can discuss present value and optimization, and statistics so that we can discuss asset risks and asset pricing. Quick tests:

1. How do we find extrema with calculus?
2. How do we calculate standard deviation and interpret a regression output?

## 4 Learning Goal

The goal of the course is to learn and understand the fundamental principles and applications of corporate finance, which are outlined in the Guide to Finance 320, Required Competencies and Study Tips, in the textbook. These competencies are described in detail along with focus questions, related reading and study problems.

The most essential components are compounding and discounting calculations under different time arrangements and a basic understanding of financial instruments. These topics are important not only to finance majors but also to students from all other disciplines in their personal lives and careers. The course lays the foundation for undertaking advanced coursework in finance and investments.

## 5 Course and Program Regulations

FIN 320, Financial Management, is a 3-credit course that provides a foundation in the theory and practice of financial management. Topics include time value of money, interest rates, bonds, stocks, investment decision rules, capital budgeting, systematic risk and equity risk premium, and the cost of capital. This course is quantitatively intensive and challenging. Students are expected to have mastered basic calculus and statistics. Students are expected to read assigned materials before class, attend and participate in lectures, and complete homework.

### 5.1 Online Course Regulations

1. Students are required to have a stable internet connection during online exams.
2. Lectures are pre-recorded and available on Canvas.
3. Online exams are proctored through Proctorio.

4. **Students are required to prepare a tripod to hold the cellphone to record from behind their head during online exams to show their work area and their hands all the time. The video recording quality has to be high definition.**

## 5.2 What Does a 3-credit Course Mean?

The U.S. Department of Education defines a credit hour in federal regulations (see 34 CFR 600.2). A credit hour represents an amount of work that reasonably approximates:

1. One hour of classroom or direct faculty instruction plus a minimum of two hours of out-of-class student work per week for approximately fifteen weeks for one semester hour of credit; or
2. An equivalent amount of work for other academic activities (laboratories, internships, practica, studio work, etc.) as established by the institution.

**For a 3-credit course, students should expect about 3 hours in class and about 6 hours of out-of-class work per week, totaling roughly 135 hours of work across a 15-week semester.<sup>1</sup>** Please plan your time accordingly.

## 5.3 Full-time Student Status

A full-time student status is defined as 12 or more credit hours per semester. Therefore, a full-time student is expected to spend approximately 36 hours per week on their studies. This includes *attending classes, completing assignments, and studying for exams*.

## 5.4 Maximum Units Per Semester

Per university regulations, the maximum number of units a student can enroll in per semester is 18.

# 6 Etiquette/Netiquette

Each student is expected to conduct themselves in a professional manner during the class, taking full advantage of the learning opportunities available. This includes completing all online assignments and communicating with the instructor, adhering to proper professional etiquette/netiquette. Netiquette refers to a set of behaviors that are appropriate for online activity - especially with email and threaded discussions. The core rules of netiquette can be found at the [netiquette website](#). Please read through these netiquette rules to ensure that you are familiar with what will be the expected online behavior for this course. Please note that the use of profanity, even if it is used as an adjective, leads to a letter grade reduction for the course at the instructor's discretion.

# 7 Communication with the Instructor

1. **The best way to contact the instructor is by email or by attending office hours — not via Canvas messages. Canvas messages will not receive a reply.**
2. Communication by email:
  - The instructor usually replies within two business days.
  - Situations in which you may not receive a response:

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<sup>1</sup>We use “units”, “units of credits”, “credits”, and “credit hours” interchangeably to refer to regulated study time. See [CSUF catalog](#) for details.

- Use your CSUF student email account when contacting the instructor. Emails sent from external/off-campus accounts may not receive a reply.
  - The instructor may not respond to emails sent the day before an exam.
  - The instructor will not respond to requests that conflict with syllabus policies or typical full-time student expectations (for example, requests to excuse missed work because of a vacation during the semester).
3. Please set Zoom account user name to match your CSUF student name for office hours and online exams. Failure to do so may result in being denied entry to office hours or receiving a score of zero for online exams.
  4. Please do not send emails asking for special treatment on grading. All grading is based on the syllabus policies. The instructor treats all students fairly and equally according to the syllabus. If your final letter grade is close to the next letter grade boundary, you will be automatically rounded up if you have demonstrated consistent effort and improvement throughout the course.

## 8 Required Materials/Tools

1. **CSUF Email:** Course emails will be delivered to CSUF student accounts. You must check your CSUF email regularly (e.g., daily) for course announcements. Any loss of points due to not checking email or failing to keep up with the course plan will not be retroactively accommodated unless a valid, documented excuse is provided.
2. **Canvas:** All course materials and announcements will be posted in Canvas. As a registered student, you can access Canvas via the CSUF student portal. If you encounter problems, contact the Student IT Help Desk at (657) 278-8888 or email [StudentITHelpDesk@fullerton.edu](mailto:StudentITHelpDesk@fullerton.edu).
3. **Textbook:** Corporate Finance Fundamentals, **Fourth Custom Edition for Finance 320, CSUF**, by Berk, DeMarzo and Harford. Pearson Custom Publishing.

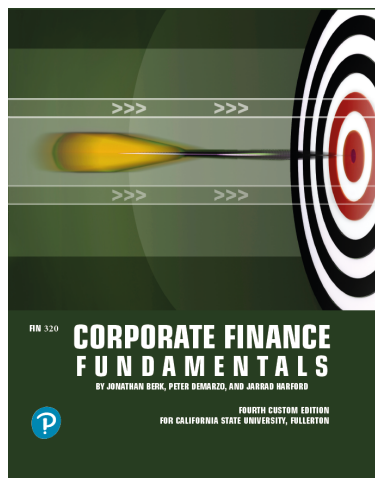


Figure 1: Textbook: Corporate Finance Fundamentals, Fourth Custom Edition for CSUF

- ISBN: 9781323817995
- Pearson MyLab: All homework assignments are on MyLab.
  - To register for FIN 320-59 Financial Management: 1. Go to [Pearson MyLab Enrollment Website](#). 2. Sign in with your Pearson student account or create your account. For Instructors creating a Student account, do not use your instructor credentials. 3. Select any available access option, if asked. Enter a prepaid



access code that came with your textbook or from the bookstore. Buy instant access using a credit card or PayPal. Select Get temporary access without payment. 4. Select Go to my course. 5. Select FIN 320-59 Financial Management from My Courses.

- If you contact Pearson Support, give them the course ID: bai68910.

4. **Computation:** A TI BAII Plus (financial calculator).

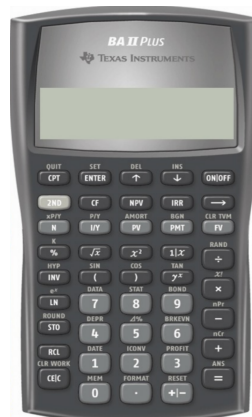


Figure 2: Required Calculator: TI BAII Plus Financial Calculator

5. **Information:** Activate your WSJ account via the provided registration link: [WSJ registration page](#).

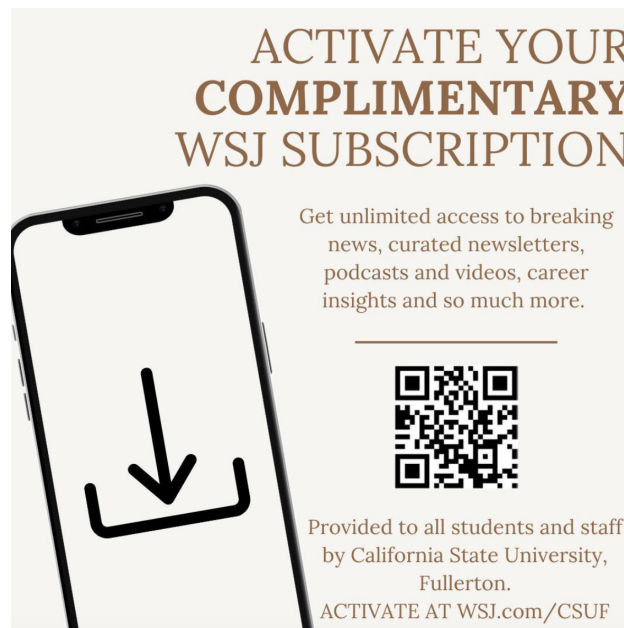


Figure 3: Wall Street Journal Student Access

## 9 Schedule

This schedule is tentative and can be modified. Any changes to the schedule will be communicated to students in advance.

Table 4: Course Schedule by Week

Week	Monday of the Week	Activity	Deadline/Exam	Book Chapter
1	1/19	Syllabus and Introduction		1
2	1/26	Financial Statement		2
3	2/2	Time Value of Money I		3
4	2/9	Time Value of Money II		4
5	2/16		Review and Exam I	1–4
6	2/23	Interest Rates	E&S Day 2/26	5
7	3/2	Bonds		6
8	3/9	Stocks		7
9	3/16	Investment Decisions		8
10	3/23	Capital Budgeting I	Review and Exam II 3/23-3/29	9
11	3/30	← Spring Recess No Class →		
12	4/6	Capital Budgeting II		9
13	4/13	Risk and Return		11
14	4/20		Review and Exam III	
15	4/27	Systematic Risk and the Equity Risk Premium		12
16	5/4	Cost of Capital	Review for Final Exam	13
17	5/11	Standardized Departmental Final Exam		1–13

### 9.1 Important Dates

- 2/3 (mini-census) Drop without “W”
- 2/17 (Census) Last Day to Late Add
- 4/17 Last Day for Non-Medical Withdrawal with “W”<sup>2</sup>
- 5/1 Last Day for Medical Withdrawal

<sup>2</sup>No non-medical withdrawal will be considered after this date. Medical withdrawal requires solid evidence and is subject to the instructor’s discretion.

## 10 Evaluation

### 10.1 Grading Structure

This is tentative and can be modified.

Table 5: Grading Structure and Weights

Course Item	% of Letter Grade
Syllabus Acknowledgement	2%
Virtual Attendance	8%
Weekly Homework	24%
Exam I	12%
Exam II (Standardized Departmental Valuation Exam)	12%
Exam III	12%
Final Exam (Standardized Departmental Final Exam)	30%
<b>Total</b>	<b>100%</b>
Extra: iDay/E&S Day	1%

### 10.2 Syllabus Quiz

The syllabus quiz will take place during the first week. Students have to be familiar with the course plan and the policies by the end of the second week.

### 10.3 Attendance

Attendance is designed to help students make progress by attending classes.

#### 10.3.1 Attendance for In-person Sections

Students need to sign in every class starting from week 2 for in-person sections. Each student is granted **four** unexcused absences without penalty, regardless of the circumstance. Additional absences require solid evidence conditional on the instructor's discretion. Signing in on behalf of another person is considered academic dishonesty. The minimum penalty is receiving a letter grade "F" for the course.

#### 10.3.2 Attendance for Online Sections

Online participation is tracked through Canvas/Zoom logins and activity completion. Participation below two thirds of the average participation level will offset the attendance score by 2 points. Participation below a half of the average participation level will offset the attendance score by 4 points. Participation below one third of the average participation level will offset the attendance score by 6 points. Students of abnormally low participation level will receive zero for attendance.

#### 10.3.3 Attendance Extra Credit

One extra credit is given for the attendance of iDay events in the fall and E&S Day events in the spring organized by the Department of Finance/School of Risk Management and Insurance (SRMI). To receive the extra credit, students need to submit their stamped iDay/E&S Day passport to the instructor. iDay and E&S Day events provide students with opportunities to network with finance professionals, attend workshops, and explore career paths in finance.

## 10.4 Assignments

Assignments are posted on Pearson MyLab. Each assignment involves several questions that require quantitative analysis, for which students are assumed to be proficient with financial calculator operations discussed in class. Late submissions are not accepted. Excused late submissions can only be arranged with doctor's notes, funeral home appointments, police case receipts, job interview invitations, or family emergencies, at the instructor's discretion.

## 10.5 Exams

The course has several mostly non-cumulative exams and one comprehensive final exam. Example questions are provided for the exams. The exam questions will come from lecture discussions, homework assignments, and example questions. Every single exam question will have an explicit source, either something we closely discuss in class or something very similar to homework questions and in-class example questions. No make-up exams will be given. The score for an excused exam will be replaced with the average of the other in-person exam(s). Only valid excuses, including doctor's notes, funeral home appointments, police case receipts, job interview invitations, and family emergencies, will be considered for the substitution rule at the instructor's discretion.

### 10.5.1 Exam Policies

1. The exams are closed book in-person exams. Students will be provided a standardized formula sheet for the exam. No other materials are allowed.
2. Students can use a financial calculator (e.g., TI BAII Plus) during the exams. No other electronic devices are allowed.
3. Students must show their CSUF student ID to every exam. No other forms of ID are accepted.
4. Students must arrive on time. No extra time will be given to latecomers. If a student arrives more than 15 minutes late, the score for that exam will be zero.
5. Students must follow all exam instructions. For online exams, students have to record themselves on Zoom via the live Zoom session from behind their head showing the working area, their hands, and the computer screen. The video recording quality has to be high definition. Failure to do so may result in a score of zero for that exam.

## 10.6 Curving

Grades can be curved up **or down (in rare and justified situations)** at the instructor's discretion. The instructor reserves the right to define the curving method (if there is one).

## 10.7 Grading Scale

Table 6: Grading Scale: Percentiles to Letter Grades

Percentiles	Letter Grade
$\geq 98\%$	<i>A+</i>
93–97.99%	<i>A</i>
90–92.99%	<i>A–</i>
87–89.99%	<i>B+</i>
83–86.99%	<i>B</i>
80–82.99%	<i>B–</i>
77–79.99%	<i>C+</i>
73–76.99%	<i>C</i>
70–72.99%	<i>C–</i>
67–69.99%	<i>D+</i>
63–66.99%	<i>D</i>
60–62.99%	<i>D–</i>
$< 60\%$	<i>F</i>

## 10.8 Student Opinion Questionnaire (SOQ)

We will allocate some “in-class” time to complete the SOQ for the class. The instructor will leave the class early to allow students to complete the SOQ.

- It is important to note that the instructor will not have access to the SOQ before the semester deadline for grades.
- The SOQ is operated by a third party independent entity. Student responses are completely confidential and anonymous.

## 10.9 Benchmark Your Expectations

### 10.9.1 The Goal

The course aims to help students satisfy the stringent finance core course requirement for the bachelor’s degree program. Given the course’s quantitative intensity and level of challenge, the course attempts to help students achieve an overall grade of around a B on average.

### 10.9.2 Form Your Own Expectations

Overall, it is highly likely that you are performing/will perform well in the class if you

1. read the textbook/prepare for classes,
2. attend classes/stop by office hours/ask questions,
3. complete the assignments on time, and
4. review and practice for the exams before the review sessions.

If you miss any of the four course items, you are likely to drop by a whole letter grade, i.e., from A to B. If you miss two of the four course items, you are likely to drop by two letter grades, i.e., from A to C. If you miss three or more of the four course items, you are likely to receive a letter grade below C for the course.

A hypothesis-based calculator will be provided to help you form your own expectations of your performance.

### 10.9.3 CBE Assessment Statement

The programs offered in College of Business and Economics (CBE) at Cal State Fullerton are designed to provide every student with the knowledge and skills essential for a successful career in business. Since assessment plays a vital role in CBE's drive to offer the best, several assessment tools are implemented to constantly evaluate our program as well as our students' progress. Students, faculty, and staff should expect to participate in CBE assessment activities. In doing so, CBE is able to measure its strengths and weaknesses, and continue to cultivate a climate of excellence in its students and programs. Assurance of Learning (AoL) is an integral part of both our AACSB and WASC accreditation. For more information on our College-based assurance of learning efforts, please visit the [college's assessment website](#).

## 11 Student Resources and Support

### 11.1 Business Advising

Since the instructor is not specialized in student advising for degree programs, students who have questions related to degree programs and/or the impact of course performance should consult with Business Advising located at SGMH 1201. Business Advising can help with both general education credits and business credits. It is always suggested that students with business coursework visit Business Advising instead of the university student advising.

Email: [businessadvising@fullerton.edu](mailto:businessadvising@fullerton.edu)

Website: [Business Advising](#)

- Services and Analysis on Degree Programs
- Walk-in hours
- 30-minute sessions by appointments

### 11.2 Accommodations

Cal State Fullerton is committed to being a fully accessible campus. We strive to provide a safe and barrier-free learning environment for everyone, including those with any kind of disability, whether apparent or non-apparent, learning, emotional, physical, or cognitive. This commitment includes our facilities, technology, and instructional materials.

If you need accommodations, if you have emergency medical information to share (with the instructor/university), or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Please see the instructor privately after class, or at the instructor's office. Disclosure of private information is not required and will remain confidential if provided for performance evaluation (such as doctor's notes).

To request academic accommodations (for example, a notetaker), students must also register with the Disability Support Services (DSS), ([DSS website](#)), Gordon Hall, Room 101, (657) 278-3112. It is the campus office responsible for reviewing documentation provided by students requesting academic accommodations, and for accommodations planning in cooperation with students and instructors, as needed and consistent with course requirements. For other/more CSUF resources for students with disabilities, please also check out the DSS website.

### 11.3 IT Support

Student Technical Support: (657) 278-8888

Email: [StudentITHelpDesk@fullerton.edu](mailto:StudentITHelpDesk@fullerton.edu)

Website: [Student IT Helpdesk](#)

Chat with IT: Log into the [student portal](#) and click Online IT Help → Live Chat.

### 11.3.1 Software for Students

Did you know you can get FREE and low-cost software for being an active CSUF student? Software downloads and request forms can be found on the [CSUF Student Software](#) website.

## 11.4 Career Support

If you haven't, you should start thinking about your career ASAP and take action on career development. Efforts in early life have nonlinear/exponential impact on your long-term career success. To support your career development, both the College of Business and Economics and CSU Fullerton provide career services to help you navigate through your transition from a college student to a young professional. They provide many resources that you should be aware of and eventually make a good use of.

### 11.4.1 Business Career Services

The College of Business and Economics is the only college on campus to offer career services for its students. Specific services include:

- Career advising,
- Resume and cover letter review, and
- Mock interview.

The college also hosts important career events, such as business career fair and accounting career expo. Please make sure to stay updated with the important events. If you have not visited the business career services, please make sure to check out their website and visit them in person. You can find more information here: [Business Career Services](#).

CSU Fullerton offers many resources to support your job searching efforts. For more information, please visit [University Career Services](#).

Please see the [career events](#) page for details.

## 11.5 Basic Needs Services

Food, clothing, and shelter: Learn more with the following contact information.

Phone: 657-278-3583

Website: [Basic Needs Services](#)

Email: [basicneeds@fullerton.edu](mailto:basicneeds@fullerton.edu)

Location: 143 McCarthy Hall

## 11.6 University Learning Center

The goal of the University Learning Center is to provide all CSUF students with academic support in an inviting and contemporary environment. The staff of the University Learning Center will assist students with their academic assignments, general study skills, and computer-use needs. The ULC staff work with all students from diverse backgrounds in most undergraduate general education courses including those in science and math; humanities and social sciences; as well as other subjects. They offer one-to-one peer tutoring, online writing review, and many more services. More information can be found on the University Learning Center website.

## 11.7 Mental Wellness Campus Services

CAPS 24/7 crisis phone service for students: (657) 278-3040

**YOU@Fullerton:** A free and confidential wellness portal that connects students to academic, physical and mental health resources. Visit the **YOU@Fullerton** portal: **YOU@Fullerton**.

CAPS appointments for students: (657) 278-3040 or visit **CAPS appointments**.

Please call 911 for any and all emergencies.

## 12 College Assessment

The main purpose of the degree program at the College of Business and Economics (CBE) at Cal State Fullerton is to provide you with the knowledge and skills that prepare you for a successful career in business. To assist us in achieving this goal, we will use a number of assessment tools to track your progress throughout the CBE curriculum. Please expect to participate in CBE assessment activities in several of your courses while at CBE. As you do so, you will assist us in identifying our program's strengths and weaknesses as well as areas for potential improvement. In other words, you are making an important investment in the value of your degree.

## 13 Policies

### 13.1 Academic Dishonesty

Academic dishonesty, as defined by University policy in the 2022-2023 CSUF Catalog, will result in appropriate University level disciplinary and academic action. The Department of Finance requires that students engaging in academic dishonesty receive a grade of F. In addition, Department policy requires that all individuals engaging in academic dishonesty be reported to the Vice President, Student Affairs.

Academic dishonesty takes place whenever a student attempts to take credit for work that is not his/her own or violates test-taking rules. Examples of academic dishonesty during test taking include looking at other student's work, passing answers among students or using unauthorized notes. When students sitting next to each other have identical answers, especially the same mistakes, this may indicate academic dishonesty. Academic dishonesty takes place whenever a student attempts to take credit for work that is not his/her own or violates test-taking rules. Examples of academic dishonesty during test taking include looking at other students' work, passing answers among students or using unauthorized notes. When students sitting next to each other have identical answers, especially the same mistakes, this may indicate academic dishonesty.

Please review the academic integrity website for more details: **Academic Integrity website**.

### 13.2 Policy on Retention of Student Work

Student work submitted for this course shall be retained by the University or its academic employees for a reasonable time after the semester is completed.

### 13.3 Course Topics Related to Diversity, Inclusion, and Title IX

Some of the discussions in business courses may touch on challenging topics such as economic inequality, racial disparity, and gender pay gap. To truly learn, it's essential that we remain open to perspectives that differ from our own. Throughout the semester, let's recognize and celebrate the diversity of our classmates and value the unique insights each person brings. Please treat everyone's opinions with respect and avoid any personal attacks or derogatory remarks. Lastly, let's keep all personal or professional matters discussed in class strictly confidential.



### **13.3.1 Diversity, Inclusion, and Title IX Policies**

CSUF is committed to creating an inclusive and diverse community where everyone is welcome. CSUF prohibits discrimination and/or harassment due to race, color, national origin, ancestry, religion, sexual orientation, gender identity, gender expression, age, disability, veteran status, and sex, including sexual misconduct, pregnancy, sexual harassment, stalking, dating/intimate partner violence, sexual exploitation.

Retaliation for making or supporting a report of discrimination or harassment is also prohibited. If you file a report with the authorities on campus, your report will stay confidential. The matter will then be investigated. The investigation will lead to materialized consequences if the misconduct is evidenced.

You can find more information regarding the policies and the reporting procedure in the following links.

- [Reporting Discrimination and Harassment](#)
- [Office for Civil Rights and Equity](#)
- [Gender Equity Resources](#)

## **13.4 Land Acknowledgement**

We collectively acknowledge that Cal State Fullerton is located on traditional, ancestral, and contemporary lands of Indigenous people. Before this land was colonized, it was cared for and called home by the Tongva and Acjachemen Peoples. We recognize that this land holds great historical, spiritual, and personal significance for its original inhabitants. To ensure that we are truly catalyzing change rooted in this social justice principle, Cal State Fullerton recognizes and continually supports and advocates for the sovereignty of the Native nations in this territory and beyond. By offering this land acknowledgment, we affirm tribal sovereignty and our commitment to the tribes that historically called this land home.

## **14 Classroom Emergency Preparedness Guideline**

### **14.1 Information Provided by the University Police Emergency Management Coordinator**

EMERGENCY PREPAREDNESS FOR: **FIN 320 Financial Management**

ON THE FIRST DAY OF EVERY SEMESTER:

- Know the emergency exits and evacuation areas for every classroom.
- Devise “buddy systems” so that everyone is accounted for in an evacuation.
- Evaluate the challenges that you might face during an evacuation and speak with your instructor.
- Add the CSUF Emergency Information number – 877-278-1712 – to your cell phone to hear recorded information regarding campus conditions or closure.

### **14.2 Emergency Communication**

Campus emergency communication is done via voice message, text, and/or email. Go to your portal to review your contact information. A guide to updating your personal information is available on the campus website.

EVACUATIONS – DRILLS OR REAL

- You may not know if this is a drill or not, so take every call to evacuate seriously.

- Take your personal belongings and immediately leave the building.
- Know where the evacuation area is for every building.
- Re-enter buildings only when directed by Building Marshals or other campus authority.
- Leave the campus only if instructed.

For this online class, we do not have an assigned classroom. In general, courses offered by the College of Business and Economics (CBE) are assigned the evacuation zone (12).<sup>3</sup>

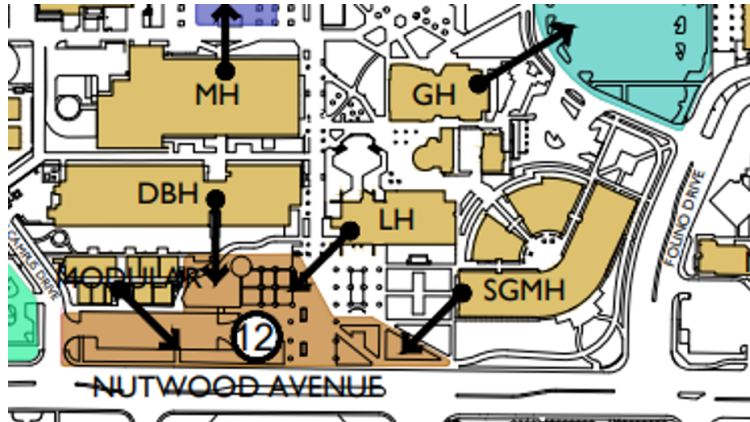


Figure 4: CSUF Campus Evacuation Map showing Zone 12

### 14.3 Earthquake

As soon as you feel shaking, DROP, COVER and HOLD ON: Immediately seek shelter (under a desk or table) cover your head and hold on. Evacuate if directed, or you feel it is safe to do so.

### 14.4 Fire

- When you see smoke or fire, immediately evacuate the building.
- If not already activated, pull the fire alarm switch to alert others of the situation.
- Use a fire extinguisher only if you know how to use it and the fire is small. Shelter in Place or Dangerous Situation:
- If directed, or you feel it is best to do so, seek shelter in a room with a lock.
- Turn off the lights and silence all cell phones.
- Hide as best as possible until the all clear signal has been given by authorities.
- If possible, move away from the dangerous situation as fast as you can.
- If you cannot safely hide or escape, be prepared to take action to protect yourself.

### 14.5 When you need IMMEDIATE help or to report a dangerous situation, call 911.

- University Police non-emergency line: (657) 278-2515

#### 14.5.1 More Information

Go to [Campus Preparedness website](#).

<sup>3</sup>See the [CSUF Evacuation Areas PDF](#) for details.